

# ADITYA

## COLLEGE OF PHARMACY

An AUTONOMOUS Institution

Approved by PCI • Affiliated to JNTUK • Accredited by NAAC with "A" Grade

Ph: +91 99498 76664  
Email: office@acop.edu.in  
Website: www.acop.edu.in

### MAINTENANCE POLICY:

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – like Class rooms, Labs, Library, Animal house, Medicinal garden, Sports and General maintenance(2023-2024 Academic Year)**

College classroom facilities have good flow of fresh air and can easily take sixty pupils at a go. ICT facilities being part of the school infrastructure are administered by the hardware person. Labs are fully equipped; its workers or technicians are professional. The library is an independent computerized unit managed by a senior member of the faculty. Animal house has albino rats, frogs and rabbits attended by pharmacology lab technicians. There are medicinal plants on the campus with their correct names and the corresponding uses in health care. Outdoor and indoor sporting activities are coordinated by a physical director. Internet and CCTC are free and accredited in the college. As for the mechanical ventilation in the building: only the principal zones are equipped with AC mechanics. They ensure to do electrical and plumbing checks frequently, generators for power fail backup. First aid and some emergency services are offered with possible transfer to an adjoining super speciality hospital in case of serious circumstances.

It offers cleaning services, rat eradicating services and anti-termite services after a given interval of time. Test of fire alarm is done by staff from the municipal annually and recorded to the Security Officer. Cleaning maintenance is done by house-keeping, under the supervision of building supervisor. Roof washing, sealing, and painting are done by recommended professionals once in a certain period. Maintenance records are maintained by building supervisor. Simple repairs are done by workers such as carpenters masons as well as plumbers.



*Rachan*  
PRINCIPAL  
Aditya College of Pharmacy  
SURAMPALAM- 533 437



Formerly known as Sri Sai Aditya Institute of Pharmaceutical Sciences & Research

Aditya Nagar, ADB Road, Surampalem - 533 437, Kakinada Dist., Andhra Pradesh, INDIA.

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### CRITERION - IV

Criterion	Description
4.4.2 (2023-2024 Academic Year)	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratories, library, sports, complex, computers, classrooms etc.



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### Additional Information Documents

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## Building maintenance:

		2023-24												Signature			
		June-10	June-11	July-1	July-11	July-12	July-17	Aug-0	Aug-13	Aug-20	Aug-26	Sept-3	Sept-10	Sept-18	Sept-25		
A	EXTERIOR WALLS	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Flaking / Cracking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		No paint work etc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
B	DOORS	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Secure Hand etc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Locks working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Glass Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
C	WINDOWS	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Weather stripping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Hinges Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
D	ROOF	Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Flashing Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Vents clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Access clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		No evident leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
E	ELECTRICAL PANELS	Boxes in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Nothing left	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
F	WATERFAUCETS	not leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR
		Winterized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TSR



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		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Signature
G	SEWAGE TREATMENT	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Securely maintained	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
H	ASHCAN/WASTE CAN	Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Emptied	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
I	SHELTER	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
J	EXTERNAL LIGHTING	Plugs working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Cables in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Cables in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	NO Exposed wire	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
K	EXTERNAL CAMERAS	Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Wires Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Other Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	NO tampering	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Top Rated	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
L	FENCE/GATES	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Hardwired, Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	NO tampering	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Top Rated Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Locks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Gates Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓



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2			2021-24														3		
			June-21	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	June-22	July-22	Aug-22	Sept-22	Signature
A	EXTERIOR WALLS	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Flaking / Cracks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		No dirt, soap etc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
B	DOORS	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Secure hand done	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Locks working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Glass in condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
C	WINDOWS	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Weather stripping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Hinges secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
D	ROOF	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Flashing secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Vents clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Access clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		No gutters leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
E	ELECTRICAL PANELS	Boots in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Nothing left	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
F	WATERFAUCETS	not leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP
		Sanitized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGP

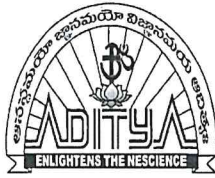


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		Oct-5	Oct-12	Oct-19	Oct-26	Nov-2	Nov-9	Nov-16	Nov-23	Dec-1	Dec-8	Dec-15	Dec-22	Dec-29	Jan-5	Jan-12	Jan-19	Jan-26	Signature
A	EXTERIOR WALLS																		
	Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Plastering / Sealer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	No pnts, cracks etc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
B	DOORS																		
	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Secure Hardware	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Locks working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Glazed Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR	
C	WINDOWS																		
	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Weather Stripping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Hangar Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
D	ROOF																		
	Good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Plastering / Sealer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Vents clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Access clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	No evident leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR	
E	ELECTRICAL PANELS RECEPTILES																		
	Brown in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Nothing Left	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
F	WATER SPOUTS																		
	Not leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR
	Winterized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TGR



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		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Signature	
M PAINTING	Scraping	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Coarse planning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Painting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
N CCTV	Lens cleaning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Monitor Screens	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Control panel	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Cable connection	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
O GARDENING	Watering	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Scissoring cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Grass cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	pest control spray	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓



  
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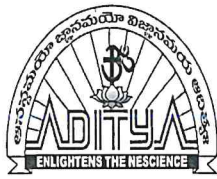
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		2023-24							2023-24									
		Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Signature
M PAINTING	Security	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Gate cleaning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Painting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
N CCTV	Lens cleaning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Monitor Screens	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Control panel	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Lens Connection	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
O GARDENING	Watering	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Scissors cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	Grass cutting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR
	pest control spray	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TCR



  
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6		2023-24									
M	PAINTING	Screen	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Water cleaning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Cutting	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Painting	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
N	CCTV	Lens cleaning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Monitor Screen	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Control panel	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Cable Connection	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
O	GARDENING	Watering	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Scissoring Cutty	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		Grass cutting	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓
		pest control spray	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sept-23
			✓	✓	✓	✓	✓	✓	✓	✓	✓



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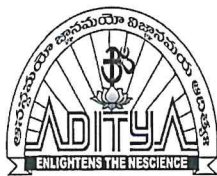
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6		2023-24							2023-24										7
		Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23		Sept-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Signature
M PAINTING	Scrubbing	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Water cleaning	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Cutting	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Painting	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
N CCTV	Cable cleaning	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Monitor Screens	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Control panel	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Cable connection	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
O GARDENING	Watering	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Scissoring cutting	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	Grass cutting	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR
	pest control spray	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	TR







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### Equipment maintenance:

DATE	MAINTENANCE OF THE DONE	TECHNICIAN	LAB. TECHNIQUE	REMARKS
6/10/2013	cleaning the punches	Srin	Srin	good
14/10/2013	dust was cleaned	Srin	Srin	"
25/10/2013	maintenance of the done	Srin	Srin	well done
10/11/2013	power supply was checking	Srin	Srin	"
20/11/2013	indication light working checked	Srin	Srin	good
20/11/2013	dust was cleaned	Srin	Srin	"
2/12/2013	punches working checked	Srin	Srin	well done
16/12/2013	dust was cleaned	Srin	Srin	"
29/12/2013	maintenance of the equipment	Srin	Srin	good job
5/1/2014	Apply the lubrication oil & clean	Srin	Srin	"
20/1/2014	use cotton cloth and clean equipment	Srin	Srin	well done
20/1/2014	dust was cleaned	Srin	Srin	"
5/2/2014	power cable was checked	Srin	Srin	well done
12/2/2014	speed controller was maintain	Srin	Srin	"
28/2/2014	maintenance the equipment	Srin	Srin	good job
7/3/2014	Replaced the punches	Srin	Srin	"
21/3/2014	cleaning the dust daily	Srin	Srin	good work
30/3/2014	power cable was checking	Srin	Srin	"
3/4/2014	motor oil changed	Srin	Srin	good
20/4/2014	Apply the lubrication oil	Srin	Srin	"
30/4/2014	maintenance of the equipment	Srin	Srin	well done
10/5/2014	cleaning the dust	Srin	Srin	"
16/5/2014	cleaning the punches	Srin	Srin	good
29/5/2014	dust was cleaned	Srin	Srin	"
11/6/2014	maintenance of the equipment	Srin	Srin	very good
21/6/2014	lubricated punches properly	Srin	Srin	good
28/6/2014	machine knob change properly	Srin	Srin	"
9/7/2014	machine oil changed	Srin	Srin	good job
18/7/2014	dust was cleaned	Srin	Srin	"
29/8/2014	maintenance of the done	Srin	Srin	good
13/9/2014	power cable was checking	Srin	Srin	"
22/9/2014	maintenance of the done	Srin	Srin	"







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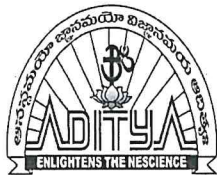
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FRIBILITY TEST APPARATUS					85
DATE	maintenanc of The done	person done	lab in charge	remarks	
		name & sign	sign		
9/09/2023	Dust was cleaned			good	
15/09/2023	maintenanc of The done			will done	
22/09/2023	use cotton cloth and clean			good	
6/10/2023	Ensure the cleaning & calibration			good	
14/10/2023	Dust was cleaned			good	
25/10/2023	maintenanc of The done			good	
10/11/2023	Remove The tablet from The tray			will done	
20/11/2023	switch on The Instrument drum well			good	
30/11/2023	Dust was cleaned			good	
5/12/2023	Before cleaning switch of The main			will done	
16/12/2023	maintenanc The Equipment			good	
29/12/2023	press The lock button remove cat			will done	
31/01/2024	Dust was cleaned			good	
20/01/2024	Rotating The wheel was checked			good	
30/01/2024	maintenanc of The Equipment			will done	
5/02/2024	ensure The cleaning and calibration			good	
17/02/2024	cleaned The Dust			good	
28/02/2024	switch on The Instrument drum well			will done	
7/03/2024	maintenanc The Apparature			good	
21/03/2024	check The drum arranged paper			will done	
30/03/2024	Dust was cleaned			good	
3/04/2024	clean The surface of Instrument			will done	
20/04/2024	Dust was cleaned			good	
30/04/2024	Before clearing switch of The main			good	
10/05/2024	maintenanc of The done			will done	
16/05/2024	Rotating wheel was checking			good	
29/05/2024	Ensure The cleaning and calibration			will done	
11/06/2024	maintenanc of The done			good	
21/06/2024	Before clearing switch of The main			will done	
28/06/2024	Dust was cleaning			good	
29/06/2024	maintenanc of The done			will done	
30/06/2024	clean and properly Done			good	







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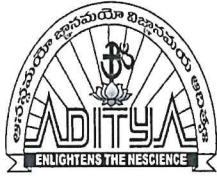
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70 DISSOLUTION TEST APPARATUS				
DATE	Maintenance of The Done	person done	lab in charge	Remarks
		name & sign	sign	
10/05/2024	Dust was cleaned	[Signature]	[Signature]	good
16/05/2024	changing The water			work done
20/05/2024	paddle was cleaned & Applied - lubrication oil	[Signature]	[Signature]	good
11/06/2024	Temperature probe was Replaced			good
21/06/2024	Dust was cleaned	[Signature]	[Signature]	good
29/06/2024	polished The heating coil element			work done
09/07/2024	Anti rusting spray is Applied	[Signature]	[Signature]	good
18/07/2024	Replaced the temperature sensor cable			good
29/07/2024	dust was cleaned	[Signature]	[Signature]	work done
2/08/2024	changing The water			work done
17/08/2024	use cotton or tissue paper and - cleaned The equipment	[Signature]	[Signature]	good
27/08/2024	cleaned The pump inlet water line			good
	Dust was cleaned			good
	Maintenance of The Done			
	--- cable was checked			
61 DESINTEGRATION TEST APPARATUS				
DATE	Maintenance of The Done	person done	lab in charge	Remarks
		name & sign	sign	
7/03/2024	Maintenance of The Done	[Signature]	[Signature]	good
21/03/2024	Dust was cleaned			work done
30/03/2024	use cotton cloth & clean the equipment	[Signature]	[Signature]	good
3/04/2024	Dust was cleaned			work done
20/04/2024	changed The buffer solution	[Signature]	[Signature]	work done
30/04/2024	Maintenance of The Done			work done
10/05/2024	Apply The lubrication oil	[Signature]	[Signature]	good
16/05/2024	Dust was cleaned			work done
11/06/2024	Fuge attached to this machine	[Signature]	[Signature]	good
21/06/2024	cleaned the equipment			work done
25/06/2024	Dust was cleaned	[Signature]	[Signature]	good
1/07/2024	Maintenance of The Done			good
15/07/2024	use cotton cloth or tissue paper clean the equip	[Signature]	[Signature]	good
2/08/2024	Maintenance The equipment's			good
13/08/2024	To day I wash the glass jar	[Signature]	[Signature]	good
27/08/2024	Dust was cleaned			good
	Apply The lubrication oil			



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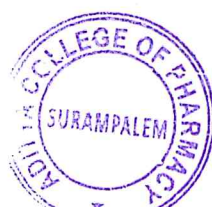
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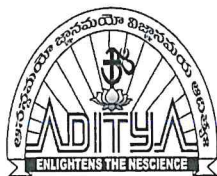
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Hot plate			
134			
Date	Maintenance done	Person done	Lab Incharge
21/6/2022	Dust cleaned	Swathi	Swathi
26/6/2022	Dust cleaned	Swathi	Swathi
10/07/2022	Dust cleaned	Swathi	Swathi
26/07/2022	Dust cleaned	Swathi	Swathi
6/08/2022	Dust cleaned	Swathi	Swathi
15/08/2022	Dust cleaned	Swathi	Swathi
21/08/2022	Dust cleaned	Swathi	Swathi
1/09/2022	Dust cleaned	Swathi	Swathi
8/09/2022	Dust cleaned	Swathi	Swathi
17/09/2022	Dust cleaned	Swathi	Swathi
29/09/2022	Dust cleaned	Swathi	Swathi
13/10/2022	Dust cleaned	Swathi	Swathi
23/10/2022	Dust cleaned	Swathi	Swathi
8/10/2022	Dust cleaned	Swathi	Swathi
15/10/2022	Dust cleaned	Swathi	Swathi
26/10/2022	Dust cleaned	Swathi	Swathi
4/11/2022	Dust cleaned	Swathi	Swathi
13/11/2022	Dust cleaned	Swathi	Swathi
17/11/2022	Dust cleaned	Swathi	Swathi
26/11/2022	Dust cleaned	Swathi	Swathi
3/12/2022	Dust cleaned	Swathi	Swathi
11/12/2022	Dust cleaned	Swathi	Swathi
18/12/2022	Dust cleaned	Swathi	Swathi
29/12/2022	Dust cleaned	Swathi	Swathi
7/01/2023	Dust cleaned	Swathi	Swathi
13/01/2023	Dust cleaned	Swathi	Swathi
22/01/2023	Dust cleaned	Swathi	Swathi
29/01/2023	Dust cleaned	Swathi	Swathi
4/02/2023	Dust cleaned	Swathi	Swathi
12/02/2023	Dust cleaned	Swathi	Swathi
20/02/2023	Dust cleaned	Swathi	Swathi
31/02/2023	Dust cleaned	Swathi	Swathi
7/03/2023	Dust cleaned	Swathi	Swathi



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Date	Maintenance done	Person doing the work	Remarks
7/12/2023	Dust cleaned	Swathi	(A)
15/12/2023	Dust cleaned	Swathi	(A)
22/12/2023	Dust cleaned	Swathi	(A)
8/01/2024	Dust cleaned	Swathi	(A)
12/01/2024	Dust cleaned	Swathi	(A)
22/01/2024	Instrument lubricated	Swathi	(A)
26/01/2024	Dust cleaned	Swathi	(A)
10/02/2024	Dust cleaned	Swathi	(A)
17/02/2024	Dust cleaned	Swathi	(A)
29/02/2024	Dust cleaned	Swathi	(A)
7/03/2024	Dust cleaned	Swathi	(A)
16/03/2024	Dust cleaned	Swathi	(A)
23/03/2024	Dust cleaned	Swathi	(A)
30/03/2024	Dust cleaned	Swathi	(A)
6/04/2024	Dust cleaned	Swathi	(A)
19/04/2024	Dust cleaned	Swathi	(A)
27/04/2024	Dust cleaned	Swathi	(A)
9/05/2024	Dust cleaned	Swathi	(A)
18/05/2024	Dust cleaned	Swathi	(A)
25/05/2024	Dust cleaned	Swathi	(A)
8/06/2024	Dust cleaned	Swathi	(A)
15/06/2024	Dust cleaned	Swathi	(A)
22/06/2024	Dust cleaned	Swathi	(A)
29/06/2024	Dust cleaned	Swathi	(A)
5/07/2024	Dust cleaned	Swathi	(A)
12/07/2024	Dust cleaned	Swathi	(A)
20/07/2024	Dust cleaned	Swathi	(A)
3/08/2024	Instrument lubricated	Swathi	(A)
8/08/2024	Dust cleaned	Swathi	(A)



*(Signature)*

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SURAMPALEM- 533 437





## ADITYA COLLEGE OF PHARMACY(A)

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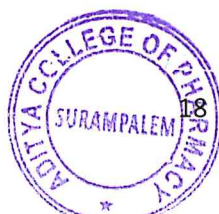
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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Kymographs

Date	Maintenance done	Person done	Sat. Incharge
10/02/2023	Instrument lubricated	Swathi	Swathi
30/02/2023	Dust cleaning	Swathi	Swathi
06/03/2023	Instrument lubricated	Swathi	Swathi
15/03/2023	Dust cleaned	Swathi	Swathi
21/03/2023	Dust cleaned	Swathi	Swathi
11/04/2023	Dust cleaned	Swathi	Swathi
08/04/2023	Dust cleaned	Swathi	Swathi
19/04/2023	Dust cleaned	Swathi	Swathi
20/04/2023	Dust cleaned	Swathi	Swathi
13/05/2023	Dust cleaned	Swathi	Swathi
22/05/2023	Dust cleaned	Swathi	Swathi
01/06/2023	Dust cleaned	Swathi	Swathi
15/06/2023	Dust cleaned	Swathi	Swathi
26/06/2023	Dust cleaned	Swathi	Swathi
04/07/2023	Instrument lubricated	Swathi	Swathi
13/07/2023	Dust cleaned	Swathi	Swathi
19/07/2023	Dust cleaned	Swathi	Swathi
26/07/2023	Instrument lubricated	Swathi	Swathi
3/08/2023	Dust cleaned	Swathi	Swathi
11/08/2023	Dust cleaned	Swathi	Swathi
18/08/2023	Dust cleaned	Swathi	Swathi
29/08/2023	Dust cleaned	Swathi	Swathi
7/09/2023	Dust cleaned	Swathi	Swathi
13/09/2023	Dust cleaned	Swathi	Swathi
22/09/2023	Instrument lubricated	Swathi	Swathi
29/09/2023	Dust cleaned	Swathi	Swathi
04/10/2023	Dust cleaned	Swathi	Swathi
12/10/2023	Dust cleaned	Swathi	Swathi
20/10/2023	Dust cleaned	Swathi	Swathi
31/10/2023	Dust cleaned	Swathi	Swathi
7/11/2023	Dust cleaned	Swathi	Swathi
18/11/2023	Dust cleaned	Swathi	Swathi
27/11/2023	Dust cleaned	Swathi	Swathi



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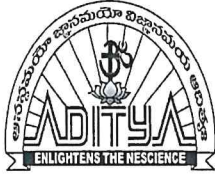
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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Date	Maintenance date	Person done	Lab Incharge	Remarks
31/10/2023	Mazes cleaned	Swathi	A	Good
7/11/2023	Mazes cleaned	Swathi	A	
18/11/2023	Mazes cleaned	Swathi	A	
29/11/2023	Mazes cleaned	Swathi	A	
7/12/2023	Mazes Dust cleaned	Swathi	A	Need cleaning
15/12/2023	Mazes cleaned	Swathi	A	
23/12/2023	Mazes cleaned	Swathi	A	
8/01/2024	Mazes cleaned	Swathi	A	Good
12/01/2024	Mazes cleaned	Swathi	A	
22/01/2024	Mazes cleaned	Swathi	A	
30/01/2024	Mazes cleaned	Swathi	A	
10/02/2024	Mazes cleaned	Swathi	A	Good
17/02/2024	Dust cleaned	Swathi	A	
29/02/2024	Dust cleaned	Swathi	A	
7/03/2024	Dust cleaned	Swathi	A	Good
16/03/2024	Dust cleaned	Swathi	A	
22/03/2024	Dust cleaned	Swathi	A	
30/03/2024	Dust cleaned	Swathi	A	
6/04/2024	Dust cleaned	Swathi	A	Good
19/04/2024	Dust cleaned	Swathi	A	
27/04/2024	Dust cleaned	Swathi	A	
9/05/2024	Dust cleaned	Swathi	A	Good
18/05/2024	Dust cleaned	Swathi	A	
25/05/2024	Dust cleaned	Swathi	A	
8/06/2024	Mazes cleaned	Swathi	A	Good
15/06/2024	Mazes cleaned	Swathi	A	
22/06/2024	Mazes cleaned	Swathi	A	
5/7/2024	Mazes cleaned	Swathi	A	Good
13/07/2024	Mazes cleaned	Swathi	A	
20/07/2024	Mazes cleaned	Swathi	A	
3/08/2024	Mazes cleaned	Swathi	A	
8/08/2024	Mazes cleaned	Swathi	A	







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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

DATE	MAINTENANCE done	Person done	Lib Incharge
25/12/2022	Dust cleaned	Swathi	A
27/12/2022	Dust cleaned	Swathi	A
29/12/2022	Dust cleaned	Swathi	A
30/12/2022	Dust cleaned	Swathi	A
10/01/2023	Dust cleaned	Swathi	A
20/01/2023	Dust cleaned	Swathi	A
26/01/2023	Dust cleaned	Swathi	A
01/02/2023	Dust cleaned	Swathi	A
15/02/2023	Dust cleaned	Swathi	A
21/02/2023	Dust cleaned	Swathi	A
17/04/2023	Dust cleaned	Swathi	A
06/04/2023	Dust cleaned	Swathi	A
19/04/2023	Dust cleaned	Swathi	A
29/04/2023	Dust cleaned	Swathi	A
12/05/2023	Dust cleaned	Swathi	A
23/05/2023	Dust cleaned	Swathi	A
08/06/2023	Dust cleaned	Swathi	A
15/06/2023	Dust cleaned	Swathi	A
26/06/2023	Dust cleaned	Swathi	A
04/07/2023	Dust cleaned	Swathi	A
13/07/2023	Dust cleaned	Swathi	A
19/07/2023	Dust cleaned	Swathi	A
26/07/2023	Dust cleaned	Swathi	A
3/08/2023	Dust cleaned	Swathi	A
11/08/2023	Dust cleaned	Swathi	A
18/08/2023	Dust cleaned	Swathi	A
29/08/2023	Dust cleaned	Swathi	A
7/09/2023	Radial arm cleaned	Swathi	A
13/09/2023	Mazes cleaned	Swathi	A
22/09/2023	Mazes cleaned	Swathi	A
29/09/2023	Mazes cleaned	Swathi	A
01/10/2023	Mazes cleaned	Swathi	A
12/10/2023	Mazes cleaned	Swathi	A
20/10/2023	Mazes cleaned	Swathi	A



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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

93					
Remarks	Date	Maintenance done	Person done	Job Incharge	Remarks
good	5/06/2024	Dust cleaned	Swathi	(A)	} Good
	15/06/2024	Dust cleaned	Swathi	(A)	
	22/06/2024	Dust cleaned	Swathi	(A)	
good	29/06/2024	Dust cleaned	Swathi	(A)	} Good
	5/07/2024	Dust cleaned	Swathi	(A)	
	12/07/2024	Dust cleaned	Swathi	(A)	
good	20/07/2024	Dust cleaned	Swathi	(A)	
	3/08/2024	Dust cleaned	Swathi	(A)	
	10/08/2024	Dust cleaned	Swathi	(A)	



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Date	Maintenance done	Person done S/S	Lab Feeding S/S	Remarks
18/08/2023	Dust cleaned	Swathi	(A)	} good
29/08/2023	Dust cleaned	Swathi	(A)	
2/09/2023	Dust cleaned	Swathi	(A)	} good
13/09/2023	Dust cleaned	Swathi	(A)	
22/09/2023	Dust cleaned	Swathi	(A)	} good
29/09/2023	Dust cleaned	Swathi	(A)	
4/10/2023	Dust cleaned	Swathi	(A)	
12/10/2023	Dust cleaned	Swathi	(A)	} good
20/10/2023	Dust cleaned	Swathi	(A)	
31/10/2023	Dust cleaned	Swathi	(A)	
21/11/2023	Dust cleaned	Swathi	(A)	} Good
18/11/2023	Dust cleaned	Swathi	(A)	
29/11/2023	Dust cleaned	Swathi	(A)	} Good
2/12/2023	Dust cleaned	Swathi	(A)	
15/12/2023	Dust cleaned	Swathi	(A)	} Good
23/12/2023	Dust cleaned	Swathi	(A)	
3/01/2024	Dust cleaned	Swathi	(A)	} Good
12/01/2024	Dust cleaned	Swathi	(A)	
22/01/2024	Dust cleaned	Swathi	(A)	} Good
12/01/2024	Dust cleaned	Swathi	(A)	
01/02/2024	Dust cleaned	Swathi	(A)	} Good
21/02/2024	Dust cleaned	Swathi	(A)	
1/02/2024	Dust cleaned	Swathi	(A)	} Good
10/2/2024	Dust cleaned	Swathi	(A)	
20/2/2024	Dust cleaned	Swathi	(A)	} Good
03/2024	Dust cleaned	Swathi	(A)	
03/2024	Dust cleaned	Swathi	(A)	} Good
23/2024	Dust cleaned	Swathi	(A)	
4/2024	Dust cleaned	Swathi	(A)	} Good
1/2024	Dust cleaned	Swathi	(A)	
1/2024	Dust cleaned	Swathi	(A)	} Good
1/2024	Dust cleaned	Swathi	(A)	
1/2024	Dust cleaned	Swathi	(A)	} Good
1/2024	Dust cleaned	Swathi	(A)	
2024	Dust cleaned	Swathi	(A)	} Good
		Swathi	(A)	



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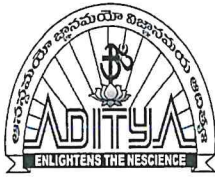
Stair Case				
DATE	MAINTENANCE DONE	PERSON DONE	SATISFACTORY	REMARKS
6/9/2022	Dust cleaned	Swathi	✓	I condition
9/9/2022	Dust cleaned	Swathi	✓	
15/10/2022	Dust cleaned	Swathi	✓	
27/10/2022	Dust cleaned	Swathi	✓	
4/11/2022	Dust cleaned	Swathi	✓	
19/11/2022	Dust cleaned	Swathi	✓	
3/12/2022	Dust cleaned	Swathi	✓	
10/12/2022	Dust cleaned	Swathi	✓	
17/12/2022	Dust cleaned	Swathi	✓	
22/12/2022	Dust cleaned	Swathi	✓	
2/01/2023	Dust cleaned	Swathi	✓	good
21/01/2023	Dust cleaned	Swathi	✓	
30/01/2023	Dust cleaned	Swathi	✓	
10/02/2023	Dust cleaned	Swathi	✓	
20/02/2023	Dust cleaned	Swathi	✓	
6/03/2023	Dust cleaned	Swathi	✓	
15/03/2023	Dust cleaned	Swathi	✓	
21/03/2023	Dust cleaned	Swathi	✓	
1/04/2023	Dust cleaned	Swathi	✓	
8/04/2023	Dust cleaned	Swathi	✓	good
19/04/2023	Dust cleaned	Swathi	✓	
29/04/2023	Dust cleaned	Swathi	✓	
12/05/2023	Dust cleaned	Swathi	✓	
23/05/2023	Dust cleaned	Swathi	✓	
8/06/2023	Dust cleaned	Swathi	✓	
15/06/2023	Dust cleaned	Swathi	✓	
26/06/2023	Dust cleaned	Swathi	✓	
4/07/2023	Dust cleaned	Swathi	✓	
13/07/2023	Dust cleaned	Swathi	✓	good
19/07/2023	Dust cleaned	Swathi	✓	
26/07/2023	Dust cleaned	Swathi	✓	
3/08/2023	Dust cleaned	Swathi	✓	
11/08/2023	Dust cleaned	Swathi	✓	



*Handwritten signature*

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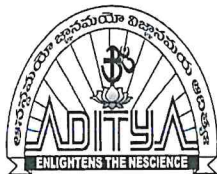
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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Rotarod 5 Compartment 87				
Date	Maintenance done	Person done	Lab. Initials	Remarks
10/12/2022	Dust cleaned	SW	SW	Good
17/12/2022	Dust cleaned	SW	SW	
21/12/2022	Dust cleaned	SW	SW	
7/01/2023	Dust cleaned	SW	SW	
21/01/2023	Dust cleaned	SW	SW	
30/01/2023	Dust cleaned	SW	SW	
10/02/2023	Dust cleaned	SW	SW	
20/02/2023	Dust cleaned	SW	SW	Good
06/03/2023	Dust cleaned	Swathi	SW	
15/03/2023	Dust cleaned	Swathi	SW	
21/03/2023	Dust cleaned	Swathi	SW	
11/04/2023	Dust cleaned	Swathi	SW	
05/04/2023	Dust cleaned	Swathi	SW	
19/04/2023	Dust cleaned	Swathi	SW	
29/04/2023	Dust cleaned	Swathi	SW	
13/05/2023	Dust cleaned	Swathi	SW	
23/05/2023	Dust cleaned	Swathi	SW	
3/06/2023	Dust cleaned	Swathi	SW	Good
09/06/2023	Dust cleaned	Swathi	SW	
15/06/2023	Dust cleaned	Swathi	SW	
26/06/2023	Dust cleaned	Swathi	SW	
4/07/2023	Dust cleaned	Swathi	SW	
13/07/2023	Dust cleaned	Swathi	SW	
19/07/2023	Dust cleaned	Swathi	SW	
28/07/2023	Dust cleaned	Swathi	SW	
3/08/2023	Dust cleaned	Swathi	SW	
11/08/2023	Dust cleaned	Swathi	SW	
18/08/2023	Dust cleaned	Swathi	SW	Good
29/08/2023	Dust cleaned	Swathi	SW	
7/09/2023	Dust cleaned	Swathi	SW	
13/09/2023	Dust cleaned	Swathi	SW	
22/09/2023	Dust cleaned	Swathi	SW	
29/09/2023	Dust cleaned	Swathi	SW	







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Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Cooks pole		Climbing Apparatus			
Date	Maintenance done	Person done	Lab Incharge	Remarks	
21/01/2023	Dust cleaned	Swathi	Swathi	In Condition	
30/01/2023	Dust cleaned	Swathi	Swathi		
10/02/2023	Dust cleaned	Swathi	Swathi		
20/02/2023	Dust cleaned	Swathi	Swathi		
06/03/2023	Dust cleaned	Swathi	Swathi	good	
15/03/2023	Dust cleaned	Swathi	Swathi		
21/03/2023	Dust cleaned	Swathi	Swathi		
1/04/2023	Dust cleaned	Swathi	Swathi		
08/04/2023	Dust cleaned	Swathi	Swathi		
19/04/2023	Dust cleaned	Swathi	Swathi		
29/04/2023	Dust cleaned	Swathi	Swathi		
13/05/2023	Dust cleaned	Swathi	Swathi		
23/05/2023	Dust cleaned	Swathi	Swathi		
01/06/2023	Dust cleaned	Swathi	Swathi		
15/06/2023	Dust cleaned	Swathi	Swathi	good	
26/06/2023	Dust cleaned	Swathi	Swathi		
03/07/2023	Dust cleaned	Swathi	Swathi		
13/07/2023	Dust cleaned	Swathi	Swathi		
19/07/2023	Dust cleaned	Swathi	Swathi	good	
26/07/2023	Dust cleaned	Swathi	Swathi		
3/08/2023	Dust cleaned	Swathi	Swathi		
11/08/2023	Dust cleaned	Swathi	Swathi		
18/08/2023	Dust cleaned	Swathi	Swathi	good	
29/08/2023	Dust cleaned	Swathi	Swathi		
07/09/2023	Dust cleaned	Swathi	Swathi		
13/09/2023	Dust cleaned	Swathi	Swathi		
22/09/2023	Dust cleaned	Swathi	Swathi	good	
29/09/2023	Dust cleaned	Swathi	Swathi		
04/10/2023	Dust cleaned	Swathi	Swathi		
12/10/2023	Dust cleaned	Swathi	Swathi		
20/10/2023	Dust cleaned	Swathi	Swathi	good	
31/10/2023	Dust cleaned	Swathi	Swathi		
07/11/2023	Dust cleaned	Swathi	Swathi		



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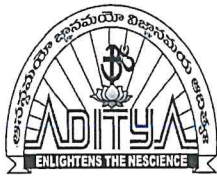
Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

68 Digital Photo Actometer			
Date	Maintenance done	Person done	Lab Incharge
29/11/2023	Dust cleaned	Swathi	(A)
2/12/23	Dust cleaned	Swathi	(A)
15/12/23	Dust cleaned	Swathi	(A)
23/12/23	Dust cleaned	Swathi	(A)
29/12/23	Dust cleaned	Swathi	(A)
8/01/24	Dust cleaned	Swathi	(A)
12/01/24	Dust cleaned	Swathi	(A)
22/01/24	Dust cleaned	Swathi	(A)
30/01/24	Dust cleaned	Swathi	(A)
10/02/24	Dust cleaned	Swathi	(A)
13/02/24	Dust cleaned	Swathi	(A)
29/02/24	Dust cleaned	Swathi	(A)
7/03/24	Dust cleaned	Swathi	(A)
16/03/24	Dust cleaned	Swathi	(A)
23/03/24	Dust cleaned	Swathi	(A)
20/03/24	Dust cleaned	Swathi	(A)
6/04/2024	Dust cleaned	Swathi	(A)
19/04/2024	Dust cleaned	Swathi	(A)
27/04/2024	Dust cleaned	Swathi	(A)
9/05/2024	Dust cleaned	Swathi	(A)
13/05/2024	Dust cleaned	Swathi	(A)
25/05/2024	Dust cleaned	Swathi	(A)
8/06/2024	Dust cleaned	Swathi	(A)
15/06/2024	Dust cleaned	Swathi	(A)
22/06/2024	Dust cleaned	Swathi	(A)
5/07/2024	Dust cleaned	Swathi	(A)
13/07/2024	Dust cleaned	Swathi	(A)
20/07/2024	Dust cleaned	Swathi	(A)
3/08/2024	Dust cleaned	Swathi	(A)
8/08/2024	Dust cleaned	Swathi	(A)



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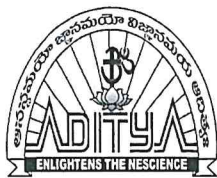
Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

58		Colosimeter		
Date	Maintenance done	Person done	Lab Incharge sig	Remarks
8/01/2024	Dust cleaned	Swathi	(A)	Good
12/01/2024	Dust cleaned	Swathi	(A)	
22/01/2024	Dust cleaned	Swathi	(A)	
30/01/2024	Dust cleaned	Swathi	(A)	Good
10/02/2024	Dust cleaned	Swathi	(A)	
17/02/2024	Dust cleaned	Swathi	(A)	
29/02/2024	Dust cleaned	Swathi	(A)	Good
7/03/2024	Dust cleaned	Swathi	(A)	
16/03/2024	Dust cleaned	Swathi	(A)	
22/03/2024	Dust cleaned	Swathi	(A)	Good
30/03/2024	Dust cleaned	Swathi	(A)	
6/04/2024	Dust cleaned	Swathi	(A)	
19/04/2024	Dust cleaned	Swathi	(A)	Good
27/04/2024	Dust cleaned	Swathi	(A)	
9/05/2024	Dust cleaned	Swathi	(A)	
18/05/2024	Dust cleaned	Swathi	(A)	Good
25/05/2024	Dust cleaned	Swathi	(A)	
8/06/2024	Dust cleaned	Swathi	(A)	
15/06/2024	Dust cleaned	Swathi	(A)	Good
22/06/2024	Dust cleaned	Swathi	(A)	
29/06/2024	Dust cleaned	Swathi	(A)	
5/07/2024	Dust cleaned	Swathi	(A)	Good
13/07/2024	Dust cleaned	Swathi	(A)	
20/07/2024	Dust cleaned	Swathi	(A)	
3/08/2024	Dust cleaned	Swathi	(A)	Good
1/08/2024	Dust cleaned	Swathi	(A)	
		Swathi	(A)	



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SURAMPALAM- 533 437





# ADITYA COLLEGE OF PHARMACY(A)

(An Autonomous Institution)

Approved by PCI, New Delhi, \*Permanently Affiliated to JNTUK, Kakinada

Accredited by NAAC A Grade and CGPA of 3.24

Recognized by UGC Under Sections 2(f) of the UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem, Gandepalli Mandal, East Godavari - 533437, A.P

Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

Colosimeter					
Remarks	Date	Maintenance done	Person done	Lab Incharge	Remarks
	6/03/2023	Dust cleaned	Swathi	A	good
	15/03/2023	Dust cleaned	Swathi	A	
	1/04/2023	Dust cleaned	Swathi	A	
	8/04/2023	Dust cleaned	Swathi	A	
	29/04/2023	Dust cleaned	Swathi	A	
	13/05/2023	Dust cleaned	Swathi	A	
	23/05/2023	Dust cleaned	Swathi	A	
	3/06/2023	Dust cleaned	Swathi	A	
Good solutions should be maintained	15/06/2023	Dust cleaned	Swathi	A	good
	26/06/2023	Dust cleaned	Swathi	A	
	4/07/2023	Dust cleaned	Swathi	A	
	13/07/2023	Dust cleaned	Swathi	A	
	19/07/2023	Dust cleaned	Swathi	A	good
	26/07/2023	Dust cleaned	Swathi	A	
	3/08/2023	Dust cleaned	Swathi	A	
	11/08/2023	Dust cleaned	Swathi	A	
	18/08/2023	Dust cleaned	Swathi	A	good
	29/08/2023	Dust cleaned	Swathi	A	
	7/09/2023	Dust cleaned	Swathi	A	
	13/09/2023	Dust cleaned	Swathi	A	
	22/09/2023	Dust cleaned	Swathi	A	good
	29/09/2023	Dust cleaned	Swathi	A	
	4/10/2023	Dust cleaned	Swathi	A	
	12/10/2023	Dust cleaned	Swathi	A	
Good	20/10/2023	Dust cleaned	Swathi	A	good
	31/10/2023	Dust cleaned	Swathi	A	
	7/11/2023	Dust cleaned	Swathi	A	
	18/11/2023	Dust cleaned	Swathi	A	
	29/11/2023	Dust cleaned	Swathi	A	good
	7/12/2023	Dust cleaned	Swathi	A	
	15/12/2023	Dust cleaned	Swathi	A	
	23/12/2023	Dust cleaned	Swathi	A	
	29/12/2023	Dust cleaned	Swathi	A	







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Eddy's Hotplate

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Date	Maintenance done	Person done sig	Lab Incharge sig	Remarks
30/01/2023	Dust cleaned	swathi	Sw	Good
10/02/2023	Dust cleaned	swathi	Sw	
20/02/2023	Dust cleaned	swathi	Sw	
6/03/2023	Dust cleaned	swathi	Sw	good
15/03/2023	Dust cleaned	swathi	Sw	
21/03/2023	Dust cleaned	swathi	Sw	
11/04/2023	Dust cleaned	swathi	Sw	
5/04/2023	Dust cleaned	swathi	Sw	
29/04/2023	Dust cleaned	swathi	Sw	
13/05/2023	Dust cleaned	swathi	Sw	
23/05/2023	Dust cleaned	swathi	Sw	
3/06/2023	Dust cleaned	swathi	Sw	
8/06/2023	Dust cleaned	swathi	Sw	
15/06/2023	Dust cleaned	swathi	Sw	good
26/06/2023	Dust cleaned	swathi	Sw	
4/07/2023	Dust cleaned	swathi	Sw	
13/07/2023	Dust cleaned	swathi	Sw	good
19/07/2023	Dust cleaned	swathi	Sw	
26/07/2023	Dust cleaned	swathi	Sw	
3/08/2023	Dust cleaned	swathi	Sw	good
11/08/2023	Dust cleaned	swathi	Sw	
18/08/2023	Dust cleaned	swathi	Sw	
29/08/2023	Dust cleaned	swathi	Sw	Proper work
7/09/2023	Dust cleaned	swathi	Sw	
13/09/2023	Dust cleaned	swathi	Sw	
22/09/2023	Dust cleaned	swathi	Sw	good
29/09/2023	Dust cleaned	swathi	Sw	
4/10/2023	Dust cleaned	swathi	Sw	
12/10/2023	Dust cleaned	swathi	Sw	good
20/10/2023	Dust cleaned	swathi	Sw	
31/10/2023	Dust cleaned	swathi	Sw	
7/11/2023	Dust cleaned	swathi	Sw	good
18/11/2023	Dust cleaned	swathi	Sw	



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